



ERN – Year 6-7 Transition

Student Groups

Reporting

Welcome !





Welcome

Objectives of the presentation

- Introduce you to the new Year 6- 7 transition process
- Questions





Year 6-7 Transition Overview

- Enter EOI
- Understand Primary school tracking sheet
- Understand High school tracking sheet





QRG - How to Enter a Student's EOI into ERN

- Enter EOI are same as last year
- EOI and Bulk EOI

Registration Offers | Student Group Offers | Tracking Sheet | Staff Maintenance

Registration Offer Maintenance

School: St Leonards Public School | Calendar Year: 2009 | Scholastic Year: All | Offering Status: AVA - Available | Enrolment Type: MAIN - Mainstream Enrolment | Sub Enrolment Type: ALL

Go

<input checked="" type="checkbox"/> Scholastic year	Offering name	Typical annual intake	Registered	Enrolled	Leaving	Non-census Enrolments
P	Pre-school 2008 (Mainstream Enrolment)	1	0	0	0	0
K	Kindergarten 2009 (Mainstream Enrolment)	100	0	100	0	0
1	Year 1 2009 (Mainstream Enrolment)	102	0	97	0	0
2	Year 2 2009 (Mainstream Enrolment)	114	0	107	0	0
3	Year 3 2009 (Mainstream Enrolment)	106	0	103	0	0
4	Year 4 2009 (Mainstream Enrolment)	102	0	115	0	0
5	Year 5 2009 (Mainstream Enrolment)	96	0	94	0	0
6	Year 6 2009 (Mainstream Enrolment)	95	0	99	0	0
Total		716	0	715	0	0

Create





Enter EOI

Registration Maintenance - St Leonards Public School 2008 Mainstream Enrolment

Scholastic year	Offering name	Typical annual intake	Registered	Enrolled	Leaving
6	Year 6 2008 (Mainstream Enrolment)	102	0	88	0

Show students with : Show Legend

<input checked="" type="checkbox"/>	SRN	Student name	Gender	D.O.B	Roll Class	Status	<input type="checkbox"/>
		Allison	M	18-Dec-1996	6R	Enrolled (In Attendance)	<input type="checkbox"/>
		Wong	M	18-May-1997	6W	Enrolled (In Attendance)	<input type="checkbox"/>
		Zhang	M	21-Oct-1996	6W	Enrolled (In Attendance)	<input type="checkbox"/>
		Zheng	F	29-May-1997	6R	Enrolled (In Attendance)	<input checked="" type="checkbox"/>





Enter EOI

Setup EOI for Abberton, Year 6 2009 (Mainstream Enrolment) < Abberton, >

*** Note the designated high school should always be the in-zone school for the student**

Choose from predefined designated high school : Chatswood High School ▾

Designated high school	Chatswood High School	🔑	2010	Clear
Choice 1		🔑	2010	Clear
Choice 2		🔑	2010	Clear
Choice 3		🔑	2010	Clear

EOI Section D: Has also submitted a selective or specialist high school application

EOI Section E: Intends to enrol at a non-government school

• **Student on integration funding support**

Back Save and Next Save and Exit





Enter EOI

This screen will have the following alteration:

- Indicate student go to “Selective or specialist high school applicant”
- Indicate student go to “Non-government high school applicant”
- Show student for (all these will automatically be indicated by ERN)
 - “Non-Australian citizen”
 - “Support class student”
 - “Student on integration funding support”
- Add “Undo” buttons next to each of the “Clear” buttons





QRG - Understanding the Primary School Tracking Sheet

- **Black** school name
- **Grey** school name
- **Green** school name





Primary School

- **Black school name**
- This is the current Active Registration for this student, i.e. this secondary school is the one that currently needs to deal with and make decisions about this student. As such, the student's registration status could be either:
 - Registered (Interested),
 - Registered (Offered),
 - Applied to Enrol (Validated),
 - Applied to Enrol (Risk Assessed),





Primary School

- **Grey school name**
- This is an Inactive Registration for the secondary school shown in grey, the student's registration status with the inactive school could be either:
 - Registered (Other Preference)
 - Withdrawn (by school)





QRG - Understanding the High School Tracking Sheet

S Students who have also applied for selective or specialist high school placement

NG Students who intend to enrol at a non-government school

FS Students on integration funding support

SC Students in a support class

NA Non-Australian citizen

School: St Leonards High School | Calendar Year: 2009

Show students with: Active Registrations | Designated HS | School 1 | School 2 | School 3

SRN	Student name	Gender	Designated HS	School 1	School 2	School 3	Primary School Name
400000111	Aba, Karyn	F	St Leonards HS	St Ive HS			St Leonards PS
400000012	Brown, James	F	St Le Applied to Enrol (Risk Assessed)	HS	St Ive HS		St Leonards PS
400000013	Gates, Ben	M	Killara HS	Concord HS	St Ive HS	St Leonards HS	Lindfield East PS
400000005	Smith, Vanessa	F	St Leonards HS				St Leonards PS
400000014	Smith, Sarah	F	Hunter's Hill HS	St Leonards HS	Killara HS		Ashfied PS

Close





Student Groups

- **Setup Roll Classes for year 2010**
- There are two options in ERN to setup a Roll Class - Clone an existing roll class, Create a new roll class. Their suitability is dependent on local needs.
- **Option A: Clone the roll class**
- This option involves taking a current Roll Class in 2008 and copying it into 2009 with a new name, setting the Calendar Year to 2009, and checking the box to copy all students from original class.
- **Option B: Create a new roll class**
- This option involves creating a new group by giving a Roll Class name, setting the Calendar Year to 2009, and lastly, selecting and adding students to the group.





Clone the roll class

- Please see [QRG - How to Clone an Existing Roll Class](#) for more information
- Please see [QRG - Student Group Offering Status - what do they mean](#) for more information





Create a new roll class

- Please see [QRG - How to create a Roll Class in Primary Schools](#) for more information
- Please see [QRG - How to create a Roll Class in Secondary Schools](#) for more information





Reporting Overview

What type of reports are there in ERN

What is a fixed report

What is a dynamic report

My Reports

Saving a Report





Future Reporting

- Goal : Move all (student admin) OASIS reports to ERN
- Start off with top 10-20 reports
- Copy format from OASIS to ERN (add extra bits)
- Have them signed off by user group
- Shutdown report in OASIS
- Have 'support staff' who can add new reports on demand quickly





Fixed Report

- Validation report
- Ghosted enrolment
- Leaver's report
- Regional report





Dynamic report

- Student details report
- Medical report
- Language and visa report
- Family report
- Class management report
- Registration report





Questions ?

